# **ICD 10 Physician Training Reference Sheet**

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## **Physician ICD 10 Training in the Learning Compass**

## **Before You Begin**

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The training modules were developed by CareerStep and will be used as a first step in preparing you for the for ICD 10 implementation. You will be eligible for CME credit upon successful completion of these courses and the "ICD 10 Epic Ambulatory and Acute Clinical e-learning for Diagnosis Calculator." You must complete the quiz associated with each course. Only the "Epic ICD 10 Ambulatory and Acute Clinical e-learning for Diagnosis Calculator" course contains the required evaluation.

#### For the best possible learning experience

- Complete the training in one of the facilities at a standard workstation
- Make sure the volume control is at a comfortable level for listening
- Use headphones if you are in an area where others may distracted by the audio
- If you are connected to the network via a wireless connection, there is the possibility of longer load and launch time for the modules.
- Depending on the speed and quality of your wireless connection, it may take up to 60 seconds for a module to load. You should see a progress bar during the load time.
- Learning Compass works best with internet browsers Chrome and Internet Explorer
- Learning Compass is not accessible using the following internet browsers
  - Firefox
  - Safari
- Do not access the Learning Compass from Citrix.
- If you are working remotely, access the Learning Compass directly from your internet browser, do not
  go through VPN, Nfuse, or Connection Manager first

## **Accessing the Learning Compass**

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- You can access the Learning Compass from anywhere inside or outside of the Franciscan Alliance network
- Go to your Internet Browser (Learning Compass is not accessible via Firefox or Safari)
- If you are working remotely, be sure to access your browser directly from your desktop. Do not go through VPN, Nfuse or Connection Manager first.
- Type: education.ssfhs.org in the address line and press the "enter" key
- You will be directed to the Learning compass SignOn page
- Key in your Franciscan Alliance user id and password; press the "enter" key
- The slider view of Learning compass options will appear



Select the "My Courses" icon



to access your My Courses List



## **Finding and Launching Your Course**

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You may have a multiple page listing of courses on your "My Courses" page. To locate your ICD 10 courses more quickly, use these instructions to filter your courses.

1. Locate the search field in the middle-right hand section of the screen. Type **ICD 10** into the free form field and click "Search:"



2. The screen will refresh and only courses with **ICD 10** in the title will appear on your course listing as seen in this sample screen shot. The courses on your list will vary depending on your specialty:



3. Click the "Launch" link to begin your ICD 10 training.



The Physician ICD 10 courses consist of the following sections:

- Beginning course annotation
  - When you click the link to launch the course the first screen is an annotation screen.
     The screen contains the CME course objectives which list what you should be able to do after the course.
  - After reading the objectives, click the "Next " Button your screen to begin the course.
- CareerStep course
  - As the course launches you may see a bar showing the loading progress of your course.



- Once the launch is complete, the title screen will appear. For the best possible experience, you will want to expand the course window by clicking the middle box in the upper right corner.
- Click the Start button in the lower right hand corner to begin.



The next page of the course demonstrates the course navigation tools. It will show you
how to page forward and backward, pause the screen, and open closed captioning if
you wish.



- Ending course annotation
  - The ending course annotation contains required CME information. Click the "Next" button at the top of the page to continue to the quiz.
- Quiz
  - You must answer all four quiz questions correctly to pass the quiz.
  - Click the link to the evaluation after you complete the quiz. (You will see the link only
    after successful completion of the "ICD 10 Epic Ambulatory and Acute Clinical elearning for Diagnosis Calculator" course.
- Evaluation
  - You must answer all evaluation questions to receive credit. The evaluation will be only
    at the end of the "ICD 10 Epic Ambulatory and Acute Clinical e-learning for Diagnosis
    Calculator" course. You do not need to Complete an evaluation for each course.



To receive the CME credit(s) you may be eligible for, you must complete the courses assigned to you, successfully complete all associated quizzes and complete the course evaluation at the end of the "ICD 10 Epic Ambulatory and Acute Clinical e-learning for Diagnosis Calculator" course. The courses are bundled together, and you need only complete the one evaluation at the end of that course. Below is the CME disclosure information.

Upon successful completion of the CME courses physicians can claim, and will be awarded, *AMA PRA Category 1 CreditTM* by the Northern Indiana Education Foundation (NIEF), Michigan City, Indiana. Other credentialed allied health providers who successfully complete the course will be provided a CME certificate of participation.

The bundle of 3 courses is expected to take no more than 1.5 hours to complete.

**Course release date**: January 10, 2014. This activity is valid for *AMA PRA Category 1 CreditTM* through December 31, 2014.

To receive credit for this educational activity:

Listen and view the educational programs, Take the 2 post-tests and receive a score of 100%, Complete the online CME activity evaluation form

A certificate of credit will be issued by the Northern Indiana Education Foundation (NIEF) upon notification of completion

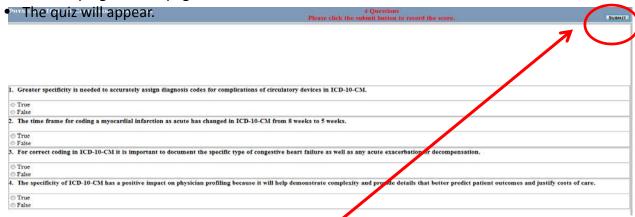
**Accreditation Statement**: This activity has been planned and implemented in accordance with the Essentials Areas and policies of the ACCME through joint sponsorship of the Northern Indiana Education Foundation (NIEF) and Franciscan Alliance Inc. NIEF is accredited by the ISMA to provide continuing medical education for physicians.

**Designation Statement**: NIEF designates this enduring material for a maximum of 1.5 *AMA PRA Category 1 CreditTM*. Physicians should only claim credit commensurate with the extent of their participation in this activity.

**Disclosure:** As an accredited ISMA provider, NIEF must ensure balance, independence, objectivity, and scientific rigor in all sponsored educational programs. All planners participating in the programs completed a disclosure of any real or apparent conflict(s) of interest and/or financial relationships that may have a direct bearing on the subject matter of the continuing education program. No relevant financial relationships were reported.



• After reviewing the CME disclosure in the Ending Course Annotation, click the "Next" button at the top right of the page.



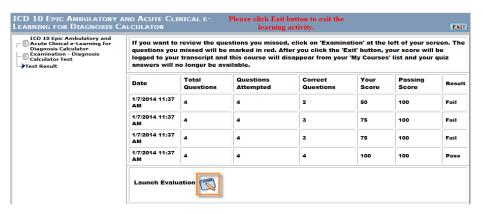
- Answer each question on the quiz. Click the "Submit" button in the upper right corner of the page.
- If you are not successful, you must re-launch the course. Once you have launched the course, you can proceed directly to the quiz by using the "Next" button at the top of the page.



You must answer all questions correctly for successful completion.



- There is a required evaluation at the end of the "ICD 10 Epic Ambulatory and Acute Clinical e-learning for Diagnosis Calculator" course. It must be completed to be eligible for CME credit.
- After you successfully complete the quiz, you will see a link that says "Launch Evaluation." Click on the link.



- The evaluation will launch in a new window. Be sure to fill out all of the evaluation questions.
- You will not receive credit unless all questions are completed.
- Once each radio button is filled out, click the **Save** button in the upper-right-hand corner to record your score and cause the course to fall off of your course listing.

